



Subject:	Request for the use of the Garden of Remembrance and Cenotaph at the City Hall
Date:	18th April 2025
Reporting Officer:	Nora Largey, City Solicitor and Director of Legal and Civic Services
Contact Officer:	Aisling Milliken, Functions and Exhibition Manager

Restricted Reports

Is this report restricted?

Yes

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No

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Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.

Insert number

1. Information relating to any individual
2. Information likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the council holding that information)
4. Information in connection with any labour relations matter
5. Information in relation to which a claim to legal professional privilege could be maintained
6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction
7. Information on any action in relation to the prevention, investigation or prosecution of crime

If Yes, when will the report become unrestricted?

After Committee Decision

After Council Decision

Sometime in the future

Never

Call-in

Is the decision eligible for Call-in?

Yes

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No

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1.0	Purpose of Report or Summary of main Issues
1.1	To consider request from the 1 st Battalion Irish Guards for the use of City Hall Garden of Remembrance and Cenotaph on Friday 5 September 2025 for service of remembrance as part of their 125 th Anniversary programme.

2.0	Recommendations
2.1	<p>The Committee is asked to</p> <ul style="list-style-type: none"> • Authorise the Irish Guards remembrance service subject to <ul style="list-style-type: none"> ○ the submission of appropriate event management plans and satisfactory terms being agreed with the Event Organisers, to include ○ resolving all operational issues and meeting all statutory requirements including Public Liability Insurance cover, Health and Safety, and licensing responsibilities.
3.0	Main report
3.1	<p><u>Key Issues</u></p> <p><u>1st Battalion Irish Guard 125th Anniversary Service of Remembrance – Cenotaph at City Hall: Friday 5 September 2025.</u></p> <p>The parade will assemble at the Cenotaph from 10.45am for a service commencing at 11.00am leaving the City Hall at 11.30am on conclusion of the wreath laying ceremony. The Royal Navy Association propose to use a small hand-held battery powered PA system and Regimental Band and Pipes and Drums of the Irish Guard will lead hymns as part of the act of commemoration. The numbers of observers/on parade are estimated around 125.</p>
3.2	<p>The request requires use of the cenotaph for the service and grounds for access and access to changing facilities inside City Hall prior to the service.</p>
3.3	<p>Organisers would manage the service in consultation with City Hall Function Management Unit and would adhere to event management requirements.</p>
3.4	<p><u>Financial and Resource Implications</u></p> <p>There is no cost to the Council in approving the use of the cenotaph. All costs associated with the Cenotaph service such as PA sound system, first aid, security, barriers will be covered by Irish Guards.</p>
3.5	<p><u>Equality of Good Relations Implications/Rural Needs Assessment</u></p> <p>None known at this time.</p>
4.0	Appendices – Documents Attached
	None